

MALDON DISTRICT LOCAL HIGHWAYS PANEL MINUTES

FRIDAY 15 DECEMBER 2017 at 09:15hrs

COUNCIL CHAMBER, PRINCES ROAD, MALDON

Chairman:	Councillor M F L Durham
Vice-Chairman:	Councillor R Pratt
Panel Members:	Councillors Mrs B F Acevedo, H M Bass, Mrs P A Channer, CC and M S Heard
Officers:	Sonia Church – Highways Liaison Manager Jon Simmons – Highways Liaison Officer Michael Row – Highways Design Engineer
Secretariat:	Helen Overton

Item		Owner
1.	<p>Welcome and Introductions:</p> <p>The Chairman welcomed Members and introduced Mr M Row – Highways Design Engineer.</p>	Chairman
2.	<p>Apologies for absence:</p> <p>There were none.</p>	All
3.	<p>Minutes of meeting:</p> <p>The Minutes of the meeting held on 29 September 2017 were agreed as a correct record.</p>	Chairman
4.	<p>Matters Arising from Minutes of the previous meeting:</p> <p>Members raised various questions and the Highways Liaison Officer advised that he would report on these items at the appropriate time during the meeting.</p> <p><u>Minute 9 – Any Other Business</u> – the Maldon town sign had been delivered to Maldon Town Council and a planning application would be submitted. Councillor M S Heard expressed thanks to the Officers who arranged for delivery of the sign.</p>	All



<p>5.</p>	<p>Maldon Signage Review:</p> <p>Mr M Row, Highways Design Engineer presented a report to the Panel. A copy of the report was handed out to Members (Appendix 3 to these Minutes) and the following was highlighted:</p> <p><u>Scheme Brief</u></p> <ul style="list-style-type: none">• The existing validation had been looked into• There had been detailed consultation with the Network Assurance Team (who deal with policy) and Essex Highways• There had been site visits to investigate the proposal• Essex Highways Development Management had been consulted <p><u>Main Routes</u></p> <p>The following had been investigated:</p> <ul style="list-style-type: none">• Main business areas• Local amenity areas• Main parking areas <p>Signage was generally good, but there were issues with vegetation. Also, there were some discrepancies with HGV signage around the town.</p> <p><u>Recommendations</u></p> <ul style="list-style-type: none">• Remove HGV specific signage either by patching existing signage or installing new signage• Cut back all vegetation encroaching on signage• Investigate possible S106 contributions especially from the new retail park• Incorporate suggestions into any new signage for the retail park <p><u>Minor Routes</u></p> <p>Vegetation requires cutting back</p> <p><u>Business Areas</u></p> <p>Signage was generally good, but final destination signage was difficult as there were three entrances to the Causeway.</p> <p>Beckingham Business Park – signage was clear and concise but the Officer questioned whether it should be signed from both Maldon and Colchester directions or whether it should be signed at all.</p>	<p>Michael Row</p>
-----------	---	---------------------------

	<p>Wycke Hill Business Park – there was a lack of signage from the north of Maldon.</p> <p><u>Recommendations</u></p> <p>Maldon District Council and Essex County Council transport, planning and development departments should come to an agreement regarding destination signage.</p> <p>Consider removal of the signage to Beckingham Business Park. However, this may be a large scheme.</p> <p><u>Parking</u></p> <p>This was generally fine, but some signage was old and worn. There had been a previous request to install signage at the junction of the High Street and Market Hill, however, this was not considered necessary and would clutter the High Street with signage.</p> <p>Signage at Hythe Quay is problematic as it directed traffic towards weight-restricted roads.</p> <p><u>Recommendations</u></p> <p>Replace worn signage.</p> <p>Remove signage directing traffic to Hythe Quay.</p> <p>Direct boat users to use alternative routes to avoid Hythe Quay.</p> <p><u>Local Amenities</u></p> <p>Signage was clear and concise and generally residents knew the locations of amenities.</p> <p>There was doubt as to the validity of some of the signage especially as directions to amenities was in a larger font than some of the directional signage.</p> <p><u>Recommendations</u></p> <p>Consolidate signage.</p> <p>Remove signage to the recycling centre.</p> <p><u>Overall</u></p> <ul style="list-style-type: none"> • Patch over signage relating to HGVs • Cut back all vegetation • Replace old and worn out parking signage 	
--	--	--



<p>The installation of speed humps was suggested as a traffic calming measure. However, the Highways Liaison Manager advised that when a scheme went to public consultation, speed humps were generally not popular with residents.</p> <p>Members agreed that the monies from this scheme be reallocated to Item 44 – LMAL162039 – Witham Road, The Street, Wickham Bishops – Priority Working/Build Outs. However, if the Cabinet Member did change his mind, then this scheme (Item 3) would be brought in to the first quarter of 2018/19.</p> <p><u>Item 4 – LMAL162069 – Wantz Road (Between j/w Queens Street and j/w High Street), Maldon – One-way road</u> – This was to be submitted to the Cabinet Member.</p> <p><u>Item 5, 6 and 7 – LMAL 162031 – London Road (Cemetery to start of 30mph limit) Maldon – 40mph Buffer; LMAL1620120 – Maldon Town Signing Review</u> – Completed.</p> <p><u>Item 8 – LMAL152002 – Fish Street, Goldhanger – 20mph speed limit</u> – This scheme had been cancelled following the Cabinet Member’s decision. Goldhanger Parish Council had been contacted and expressed a wish to appeal this decision. They had requested details of the appeal process and the Highways Liaison Officer was liaising with the Parish Council. It was agreed to reallocate the money to Item 9 below.</p> <p>Councillor Mrs P A Channer, CC requested that her vote against this decision be recorded.</p> <p><u>Item 9 – LMAL162083 – Church Road (to j/w Mope Lane) Wickham Bishops</u> – Extension of 30mph - It was agreed to reallocate the money from Item 8 (see above) to this item. This scheme could be delivered imminently.</p> <p><u>Rolling Programme</u></p> <p>The Highways Liaison Officer reminded the Panel that there was £131k that could be used to make funding recommendations. The Panel was asked if they wanted to make recommendations from the Rolling Programme or bring in schemes from the Potential Schemes List.</p> <p>The Panel discussed the best way forward and it was suggested that safety should be the priority. The Highways Liaison Officer took the Panel through the items not shaded “tan” or “grey” on the Rolling Programme.</p> <p><u>Item 14 – LMAL142037 – Southminster Road (Old Heath to Mangapps Manor), Burnham-on-Crouch – Walkable verge</u> – It was agreed that</p>	<p>Jon Simmons</p>
---	-------------------------------



<p>this item should remain on the list and a feasibility study would be undertaken.</p> <p><u>Item 15 – LMAL152030 – Hackmans Lane, Cock Clarks – Traffic Management Improvements</u> – This scheme was to be prioritised for delivery.</p> <p><u>Item 17 – LMAL162050 – Tiptree Road, Great Braxted – Traffic Management Improvements</u> – To remain on the Rolling Programme.</p> <p><u>Item 18 – LMAL158004 – Footpath 4 (Kelvedon Road to Goat Lodge Road), Great Totham – ProW</u> – To remain on the Rolling Programme.</p> <p><u>Item 19 – LMAL152049 – Four sites Heybridge – Gateway treatments</u> - This scheme was to be prioritised for delivery.</p> <p><u>Item 22 – Witham Road j/w Lea Lane, Little Braxted – HGV signage</u> – This scheme had been addressed during the Highways Design Engineer’s presentation and would remain on the Rolling Programme.</p> <p><u>Item 23 – LMAL162095 – Lea Lane (School House to War Memorial), Little Braxted – Pedestrian in Road signage</u> – This item was to be prioritised for delivery.</p> <p><u>Item 24 – LMAL142006 – Fambridge Road, Maldon (Limebrook Way RAB to Royal Oak PH) – Footpath</u> – this item was to be prioritised for delivery.</p> <p><u>Item 25 – LMAL162071 – Limebrook Way j/w Wantz Road, Maldon – Traffic Management Improvements</u> – to remain on the Rolling Programme.</p> <p><u>Item 26 – LMAL165017 – Outside The Lower Plume School, Mill Road, Maldon – Passenger Transport</u> – to remain on the Rolling Programme.</p> <p><u>Item 27 – LMAL155008 – Imperial Avenue, Maylandsea – Passenger Transport</u> – This item was to be prioritised for delivery.</p> <p><u>Item 28 – LMAL152010 – Fambridge Road (Lower Burnham Road to Rectory Road), North Fambridge – study into provision of footway</u> – This item was to be prioritised for delivery.</p> <p><u>Item 29 – LMAL142041 – Recreation Ground, Fambridge Road, North Fambridge – Traffic Management Improvements</u> – It was suggested that the Parish Council could be responsible for signage at this location.</p> <p><u>Item 30 – LMAL142031 – B1010 Fambridge Road (The Wash to Roundbush P/H), Purleigh – Traffic Management Improvements</u> – This</p>	
---	--



scheme was prioritised for delivery.

Item 31 – LMAL168007 – Byway 32 Purleigh (Roundbush Road to Howe Green Road) – ProW – It was agreed that this scheme would be removed from the rolling programme.

Item 32 – LMAL153001 – B1010 Chelmsford Road (Spar Lane to Edgeware Veterinary Practice), Purleigh – Walking Verge – It was agreed that this item would be removed from the rolling programme.

Item 33 – LMAL152013 – Main Road, St. Lawrence – Improvements to traffic calming – It was agreed that this item would be removed from the Rolling Programme.

Item 34 - LMAL162062 – The Street (The Sun & Anchor PH to The Star PH), Steeple – edge of carriageway road markings – This scheme was put on hold.

Item 36 – LMAL162096 – Woodham Road j/w Martins Lane, Stow Maries – Traffic Management Improvements – It was agreed that this item would be removed from the Rolling Programme.

Item 38 – LMAL162093 – Parish Rooms, Church Street, Tollesbury – Pedestrian Access Improvements – it was agreed that this scheme would remain on the Rolling Programme.

Item 39 – LMAL162055 – Factory Hill/Brook Road/D’Arcy Road, Tolleshunt Knights – Mini-RAB – it was agreed that this scheme would be removed from the Rolling Programme.

Item 42 – LMAL162091 – Mill Lane j/w Beckingham Street, Tolleshunt Major – Traffic Management Improvements – It was agreed to remove this scheme from the Rolling Programme.

Item 43 – LMAL162100 – Maldon Road near Does Corner, Ulting – Traffic Management Improvements – It was agreed to remove this scheme from the Rolling Programme.

Item 44 – LMAL162039 – Witham Road/The Street, Wickham Bishops – Priority Working/Build Outs – It was agreed that this scheme would be prioritised for delivery in 2017/18 and that the monies from Item 3 would be utilised for funding.

Item 45 – LMAL153002 – Church Road (Hold Drive to Blacksmiths Lane) and Arbour Lane (Blacksmiths Lane to Grange Road), Wickham Bishops – Walking Verge – Councillor H M Bass declared an interest in this item as he lived there. It was agreed to remove this scheme from the Rolling Programme.

Item 47 – LMAL158006 – Footpath 1 (Blue Mills Hill to Mope Lane),



	<u>Wickham Bishops – ProW</u> – Remove from the Rolling Programme, scheme completed by PRow direct labour.	
7.	<p>Potential Schemes List for consideration of Panel in 2017/18:</p> <p>The Highways Liaison Officer advised that items marked green on the Potential Schemes List (attached as Appendix 2 to these Minutes) had been through the validation process and were feasible schemes.</p> <p><u>Traffic Management</u></p> <p><u>Item 1 – Fords Corner to River View Caravan Park, B1010 Lower Burnham Road, Althorne</u> – The Highways Liaison Officer had met with Councillor R Pratt, CC and a meeting with the Cabinet Member had been arranged for 9 January 2018. The Highways Liaison Officer advised the Panel that the Police had raised concerns about the level of speed within the 30mph area. It was agreed that this scheme should be included in the Approved Works Programme for 2018/19.</p> <p><u>Item 2 – B1021 Bradwell Road, Mill End, Bradwell-on-Sea</u> – It was agreed that this scheme should remain on the Potential Schemes List.</p> <p><u>Item 6 – B1010 Fambridge Road, Hazeleigh</u> – It was agreed that this scheme should be included in the Approved Works Programme for 2018/19.</p> <p><u>Item 14 – High Street, Southminster</u> – It was agreed that this scheme should be included in the Approved Works Programme for 2018/19.</p> <p><u>Item 23 – Herbage Park Road/Church Hill/rectory Road, Woodham Walter</u> – It was agreed that this scheme would be included in the Approved Works Programme for 2018/19.</p> <p><u>Item 24 – Herbage Park Road/Church Hill/Rectory Road, Woodham Walter</u> – It was agreed that this scheme would be removed as the Parish Council would not be funding the Speed Indicator Device.</p> <p><u>Passenger Transport</u></p> <p><u>Item 1 – Burnham Road, Latchingdon</u> – This scheme could only be included if another scheme was dropped and it would be a reserve scheme.</p> <p>Councillor H M Bass left the meeting at this point.</p>	Jon Simmons
8.	<p>Section 106 Schemes Update:</p> <p><u>Fullbridge, Maldon – Crossing Design</u> – The Highways Liaison Officer advised that completion at the bottom of Market Hill was expected by the end of March 2018.</p>	Jon Simmons

	There had been a request for signalisation of the crossing following the death of a cyclist and this was being looked into as part of the design.	
9.	<p>Highways Rangers Update and Revenue Budget 2017/18:</p> <p>The Highways Liaison Officer advised Members that the Highways Rangers Update was for the Panel to note.</p> <p>Since the report on the Revenue Budget had been produced three more traffic surveys had been ordered.</p> <p>Item 8 on the Revenue Budget should refer to Woodham Mortimer rather than Woodham Walter.</p>	All
10.	<p>Any Other Business:</p> <p>The Panel raised various matters as follows:</p> <ul style="list-style-type: none"> • There were issues with parking on verges on various estates within the District, including the Poets Estate, which must to be addressed. It was understood that some of the properties involved may have links to housing associations. The Highways Liaison Officer advised that various options could be looked at (including the installation of lockable bollards). A previous scheme on Dorset Road had been dealt with successfully by self-enforcement. The Highways Liaison Officer would bring a report back to the March 2018 meeting of this Panel. • The two different levels of wooden fencing on Viking Road had been dismantled. The Highways Liaison Manager would ascertain when this would be repaired and would advise Panel Members of this. • There were problems with parking on Lambourne Grove and it was understood that this could be addressed by clearing back vegetation. The Highways Liaison Officer would be forwarded a video of this. 	<p>All</p> <p>Jon Simmons</p> <p>Jon Simmons</p> <p>Jon Simmons</p>

The meeting closed at 11.14am

Appendices:

Appendix 1 – Approved Works Scheme

Appendix 2 – Potential Schemes List

Appendix 3 – Maldon Signage Review